

Sage Pro ERP

Fact Sheet: 941 Form Fields

Overview

The 941 form is used to report tax withholding, liability and payment information to the US federal government on a quarterly basis. It is located in the Payroll module, under the Print menu. The filename of the 941 report generated in Sage Pro ERP is PRF941.frx and is created by the PRRLOG.prg program file.

The following table provides a description for each line in the 941 form, how it is calculated and which tables and fields are affected.

Line Number	Line Description	Form Preview (pre-quarter close)	Table & Field (post-quarter close)
1	Number of employees within a pay period who received wages, tips or other compensation	Total number of employees for the pay period including Mar. 12th, Jun. 12th, Sept. 12th and Dec. 12th Values from PRPOST	Values from PRYPST (same as preview)
2	Total wages, tips and other compensation	Sums PRD'TTX.Txblwge for tax type "FWT"	PRSUMR.Fwtwage
3	Total income tax withheld from wages and tips	Sums PRD'TTX.Taxamt for tax type "FWT"	PRSUMR.Fwttax
4	Whether wages, tips or other compensation are subject to social security or medicare tax	A user entry field not supported by Sage Pro ERP	A user entry field not supported by Sage Pro ERP
5a	Taxable social security wages	Sums PRD'TTX.Txblwge for tax type "SS"	PRSUMR.Sswage
5b	Taxable social security tips	Sums PRD'TPT.Totlpay where pay class is "Tips" and tax class is "SS"	PRSUMR.Tips
5c	Taxable medicare wages and tips	Sums PRD'TTX.Txblwge where tax class is "MD"	PRSUMR.Mcwage
5d	Totals social security and medicare taxes	Line 5a + Line 5b + Line 5c	Line 5a + Line 5b + Line 5c

Line Number	Line Description	Form Preview (pre-quarter close)	Table & Field (post-quarter close)
6	Total taxes	Line 3 + Line 5d	Line 3 + Line 5d
7a	Fraction of cents of the adjustment of social security and medicare	PRDT*TX.Taxamt for tax types "FWT," "SS" and "MD" (Line 3 - Line 9) + Line 5d	PRDAYS.Suliab Sums records dated within the qtr (Line 3 - Line 9) + Line 5d
7b	Sick pay for adjustment of social security and medicare taxes	PRDT*TX.Taxamt contains values for tax types "SS" and "MD" and pay class is 3rd party	Values are in PRYDTX (same as preview)
7c - 7h	Not used by Sage Pro ERP	Not used by Sage Pro ERP	Not used by Sage Pro ERP
8	Total taxes	Line 6 + 7h	Line 6 + 7h
9	Any advance EIC payments made to employees	Sums PRDT*TX.Taxamt for tax class that are type EIC	Sums PRSUMR.Eicpaid for qtr
10	Total taxes after adjustment for EIC	Line 8 - Line 9	Line 8 - Line 9
11	Total deposits for a quarter. This includes overpayment applied from a prior quarter	Sums PRTXLI.Liamnt for tax types "FWT," "SS," "MD" and "EIC" when Listat = "P" then subtracts the PRTXLI.Liamnt for tax types "FWT," "SS," "MD" and "EIC" when Listat = "D" (paid)	Sums PRTXLI.Liamnt for tax types "FWT," "SS," "MD" and "EIC" when Listat = "P" then subtracts the PRTXLI.Liamnt for tax types "FWT," "SS," "MD" and "EIC" when Listat = "D" (paid)
12	Balance due	Line 10 - Line 11 (if Line 10 is greater than Line 11)	Line 10 - Line 11 (if Line 10 is greater than Line 11)
13	Overpayment	Line 11 - Line 10 (if Line 11 is greater than Line 10)	Line 11 - Line 10 (if Line 11 is greater than Line 10)
14	State abbreviation	"SS" : Company's state "MU" : Multiple states Blank : User entry	"SS" : Company's state "MU" : Multiple states Blank : User entry
15	Monthly schedule depositor for federal tax liability	Month 1: month 1 of qtr Month 2: month 2 of qtr Month 3: month 3 of qtr Total: Sum months 1 - 3 Sums PRDT*TX.Taxamt for "FWT," "SS" and "MD"	Month 1: month 1 of qtr Month 2: month 2 of qtr Month 3: month 3 of qtr Total: Sum months 1- 3 Totals PRDAYS.Suliab